

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
of the  
ELWOOD PUBLIC LIBRARY DISTRICT  
held March 17, 2005 at  
Elwood Public Library, East Northport, NY**

**Present**

Cheryl Gabrielli, President  
Randall Koster, Vice-President  
Jacquelyn Flad, Trustee  
Marla Grossman, Secretary

**Absent**

Susanne Lercher, Finance Officer

**Also present:** Michael Squillante, Library Director, Elwood Public Library District; Lisa Diana, Account Clerk; Susan Sloan, librarian; and members of the Elwood community.

**Call to Order**

Cheryl Gabrielli called the meeting to order at 7:31 pm. with a quorum present. The Pledge of Allegiance was recited.

**Approval of Minutes – January 20, 2005**

There was a motion to approve the minutes as revised. (Koster, Flad; unanimous)

**Agenda**

There was a motion to adopt the agenda. (Grossman, Koster; unanimous)

**Financial Report**

Mr. Squillante presented the financial reports and warrants.

There was a motion to approve payment of expenditures (Schedule 2) in the amount of \$15,214.29 from the Operating Fund.

(Flad, Grossman; unanimous)

There was a motion to approve payment of expenditures (Schedule 3) in the amount of \$214.14 from the Director's Contingency Account.

(Flad, Koster; unanimous)

There was a motion to approve payment of expenditures (Schedule 4) in the amount of \$13,705.53 covering operating costs and materials fees.

(Grossman, Flad; unanimous)

There was a motion to approve payment of payroll expenditures (Schedule 5) in the amount of \$27,813.13. (Koster, Grossman; unanimous)

**Personnel Report**

There was a motion to approve the personnel report as submitted by the Library Director. (Flad, Grossman; unanimous)

**Statistical Summary**

A report of circulation statistics was presented.

**Staff Reports**

**Children's Services**

Jackie Carone, Children's Services Librarian, prepared a monthly report for review.

Adult Reference

Belle Baxter, Adult Reference Librarian, prepared a monthly report for review.

Director's Report

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included: (1) the Library newsletter (2) Legislative activities (3) Community activities (4) Library Vote (5) Permanent Charter

Committee Reports

The Facilities Committee reported that it had met and discussed various property options. The Director has been asked to provide further information for their next meeting.

Old Business

None

New Business

None

Period for Public Expression

None

Ms. Lercher joined the meeting at this point.

Other

The next Board meeting will be held on Thursday, April 21, 2005, at 7:30 pm.

The Board was reminded that there will be a Public Information Session regarding the Annual Budget Vote and Trustee Election on March 23, 2005 at 7pm.

The Annual Budget Vote and Trustee Election will be held on April 6, 2005, 1-9pm.

Adjourn

There being no further business, there was a motion to adjourn the meeting at 7:48 pm. (Grossman, Flad; unanimous)

*Respectfully submitted*

Marla Grossman  
Secretary