

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held June 16, 2005 at
Elwood Public Library, East Northport, NY**

Present

Cheryl Gabrielli, President
Randall Koster, Vice-President
Jacquelyn Flad, Trustee
Marla Grossman, Secretary

Late arrival

Susanne Lercher, Finance Officer

Also present: Michael Squillante, Library Director, Elwood Public Library District; Lisa Diana, Account Clerk; and a member of the Elwood community.

Call to Order

Cheryl Gabrielli called the meeting to order at 7:35 pm. with a quorum present. The Pledge of Allegiance was recited.

Approval of Minutes – May 19, 2005

There was a motion to approve the minutes as revised. (Grossman, Flad; unanimous)

Agenda

There was a motion to adopt the agenda. (Flad, Grossman; unanimous)

Financial Report

Mr. Squillante and Mr. Koster presented the financial reports and warrants.

There was a motion to approve payment of expenditures (Schedule 2) in the amount of \$22,506.08 from the Operating Fund.

(Flad, Grossman; unanimous)

There was a motion to approve payment of expenditures (Schedule 3) in the amount of \$13.69 from the Director's Contingency Account.

(Flad, Grossman; unanimous)

There was a motion to approve payment of expenditures (Schedule 4) in the amount of \$20,688.58 covering operating costs and materials fees.

(Grossman, Flad; unanimous)

There was a motion to approve payment of payroll expenditures (Schedule 5) in the amount of \$31,672.66. (Grossman, Flad; unanimous)

There was a motion to approve the transfer of \$3379.08 to the Director's Contingency Account (Flad, Grossman; unanimous)

Personnel Report

There was a motion to approve the personnel report as submitted by the Library Director. (Grossman, Flad; unanimous)

Statistical Summary

A report of circulation statistics was presented.

Staff Reports

Children's Services

Jackie Carone, Children's Services Librarian, prepared a monthly report for review.

Adult Reference

Belle Baxter, Adult Reference Librarian, prepared a monthly report for review.

Director's Report

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included: (1) Newsletter (2) Summer Reading Club (3) Personnel (4) Economic Study (5) SCLS Budget (6) Budget Planning (7) Catalog upgrade.

Committee Reports

None

Old Business

Appointment of Real Estate Consultant tabled for another month.

New Business

Millennium Acquisitions Module

There was a motion to approve the Purchase of the Integrated Interfaces, Inc. Acquisitions Module and related items at a cost not to exceed \$12,000. (Koster, Flad; unanimous)

Period for Public Expression

None

Other

The next Board meeting will be held on Thursday, July 21, 2005, at 7:30 pm.

Adjourn

There being no further business, there was a motion to adjourn the meeting at 7:55 pm. (Grossman, Flad; unanimous)

Respectfully submitted

Marla Grossman
Secretary