

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
of the  
ELWOOD PUBLIC LIBRARY DISTRICT  
held October 20, 2005 at  
Elwood Public Library, East Northport, NY**

**Present**

Cheryl Gabrielli, President  
Randall Koster, Vice-President  
Jacquelyn Flad, Trustee  
Marla Grossman, Secretary  
Susanne Lercher, Finance Officer

**Also present:** Michael Squillante, Library Director, Elwood Public Library District; Lisa Diana, Account Clerk; and a member of the Elwood community.

**Call to Order**

Ms. Gabrielli called the meeting to order at 7:30 pm. with a quorum present. The Pledge of Allegiance was recited.

**Approval of Minutes – September 29, 2005**

There was a motion to approve the minutes as presented. (Flad, Lercher; unanimous)

**Agenda**

There was a motion to adopt the agenda. (Lercher, Grossman; unanimous)

**Correspondence**

A letter from a patron complimenting the Library's services and staff was reviewed.

**Financial Report**

Mr. Squillante presented the financial reports and warrants.

There was a motion to approve payment of expenditures (Schedule 2) in the amount of \$21,898.85 from the Operating Fund.

(Koster, Grossman; unanimous)

There was a motion to approve payment of expenditures (Schedule 3) in the amount of \$413.86 from the Director's Contingency Account.

(Koster, Flad; unanimous)

There was a motion to approve payment of expenditures (Schedule 4) in the amount of \$5,904.34 covering operating costs and materials fees.

(Flad, Grossman; unanimous)

There was a motion to approve payment of payroll expenditures (Schedule 5) in the amount of \$53,270.08. (Koster, Grossman; unanimous)

**Personnel Report**

There was a motion to approve the personnel report as submitted by the Library Director. (Lercher, Flad; unanimous)

**Statistical Summary**

The Director reviewed the updated circulation statistics.

**Staff Reports**

**Children's Services**

Jackie Carone, Children's Services Librarian, prepared a monthly report for review.

Adult Reference

Belle Baxter, Adult Reference Librarian, prepared a monthly report for review.

Director's Report

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included: (1) Personnel (2) Board of Regents/Library Charter (3) Trustee Workshop (4) SCLS Budget (5) News from the rest of the county.

Committee Reports

None

Old Business

None.

New Business

Materials for next month's vote on the SCLS Budget were distributed.

Period for Public Expression

None

Other

The next Board meeting will be held on November 17, at 7:30 pm.

Executive Session

None

Adjourn

There being no further business, there was a motion to adjourn the meeting at 7:50 pm. (Lercher; unanimous)

*Respectfully submitted,*

Marla Grossman  
Secretary