

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held April 27, 2006 at
Elwood Public Library, East Northport, NY**

Present

Cheryl Gabrielli, President
Randall Koster, Vice-President
Susanne Lercher, Finance Officer
Jacqueline Flad, Trustee
Marla Grossman, Secretary

Also present: Michael Squillante, Library Director.

Call to Order

Ms. Gabrielli called the meeting to order at 7:35 pm. with a quorum present. The Pledge of Allegiance was recited.

Approval of Minutes – March 16, 2006

There was a motion to approve the minutes as presented. (Flad, Lercher; unanimous)

Agenda

There was a motion to adopt the revised agenda (Section “IVa. Correspondence” added.) (Grossman, Lercher; unanimous)

Correspondence

Ms. Gabrielli received a letter from SCLS announcing the appointment of Mr. Kevin Verbesey as Director beginning May 30, 2006.

Financial Report

Ms. Lercher and Mr. Squillante presented the financial reports and warrants.

There was a motion to approve payment of expenditures (Schedule 2) in the amount of \$17,967.62 from the Operating Fund. (Grossman, Koster; unanimous)

There was a motion to approve payment of expenditures (Schedule 3) in the amount of \$0.00 from the Director’s Contingency Account. (Lercher, Koster; unanimous)

There was a motion to approve payment of expenditures (Schedule 4) in the amount of \$12,569.12 covering operating costs and materials fees. (Flad, Koster; unanimous)

There was a motion to approve payment of payroll expenditures (Schedule 5) in the amount of \$62,622.94. (Lercher, Koster; unanimous)

There was a motion to approve payment of expenditures (Schedule 7) in the amount of \$0.00 from the Capital Projects Fund. (Koster, Flad; unanimous)

Personnel Report

There was a motion to approve the personnel report as submitted by the Library Director. (Lercher, Flad; unanimous)

Statistical Summary

The Board reviewed the updated circulation and collection statistics.

Staff Reports

Children’s Services

Jackie Carone, Children’s Services Librarian, prepared a monthly report for review.

Adult Reference

Belle Baxter and Angela Alfano, Adult Reference Librarians, each prepared a monthly report for review.

Technical and Young Adult Services

Moira Flynn, Technical Services Librarian, prepared a monthly report for review.

Director's Report

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included: (1) Library Budget Vote and Trustee Election (2) National Library Week Activities (3) Programming (4) Administrative Activities (5) SCLS.

Committee Reports

Mr. Koster reported on the activities of the Facilities Committee: The Committee received a copy of an appraisal of the Boyd Property from the School District. The Committee will continue working toward developing a proposal for a possible future library.

Old Business

None

New Business

None

Period for Public Expression

None

Other

The next Board meeting will be held on Thursday, May 18, 2006, at 7:30 pm.

Executive Session

None

Adjourn

There being no further business, there was a motion to adjourn the meeting at 8:00 pm. (Flad, Koster; unanimous)

Respectfully submitted,

Marla Grossman
Secretary