

Approved

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held June 15, 2006 at
Elwood Public Library, East Northport, NY

Present

Cheryl Gabrielli, President
Randall Koster, Vice-President
Susanne Lercher, Finance Officer
Jacqueline Flad, Trustee
Marla Grossman, Secretary

Also present: Michael Squillante, Library Director, Lisa Diana, Account Clerk, and several members of the Elwood community.

Call to Order

Ms. Gabrielli called the meeting to order at 7:30 pm. with a quorum present. The Pledge of Allegiance was recited.

Approval of Minutes – May 18, 2006

There was a motion to approve the minutes as presented. (Lercher, Flad; unanimous)

Agenda

There was a motion to adopt the agenda. (Lercher, Grossman; unanimous)

Correspondence

None

Financial Report

Mr. Squillante presented the financial reports and warrants.

There was a motion to approve payment of expenditures (Schedule 2) in the amount of \$135.11 from the Operating Fund. (Grossman, Flad; unanimous)

There was a motion to approve payment of expenditures (Schedule 3) in the amount of \$0.00 from the Director's Contingency Account. (Lercher, Grossman; unanimous)

There was a motion to approve payment of expenditures (Schedule 4) in the amount of \$12,934.97 covering operating costs and materials fees. (Koster, Flad; unanimous)

There was a motion to approve payment of payroll expenditures (Schedule 5) in the amount of \$40,929.76. (Flad, Koster; unanimous)

There was a motion to approve payment of expenditures (Schedule 7) in the amount of \$0.00 from the Capital Projects Fund. (Koster, Flad; unanimous)

Personnel Report

There was a motion to approve the personnel report as submitted by the Library Director. (Lercher, Grossman; unanimous)

Statistical Summary

The Board reviewed the updated circulation statistics.

Staff Reports

Children's Services

Jackie Carone, Children's Services Librarian, prepared a monthly report for review.

Adult Reference

Belle Baxter and Angela Alfano, Adult Reference Librarians, each prepared a monthly report for review.

Technical and Young Adult Services

Moira Flynn, Technical Services Librarian, prepared a monthly report for review.

Director's Report

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included: (1) Summer Reading Club (2) Personnel (3) Property (4) Payroll Services (5) SCLS and Countywide appointments.

Committee Reports

None

Old Business

None

New Business

A schedule of suggested salary increases has been prepared by the Director and will be presented for approval by the Board.

Period for Public Expression

The Board and Director addressed several questions and comments.

Other

The next Board meeting will be held on Thursday, July 20, 2006, at 7:30 pm.

Executive Session

There was a motion to enter into executive session to discuss a personnel matter. (Grossman, Koster; unanimous) The Board reconvened and took no actions.

Adjourn

There being no further business, there was a motion to adjourn the meeting at 8:27 pm. (Lercher, Koster; unanimous)

Respectfully submitted,

Marla Grossman
Secretary