

Approved

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held August 17, 2006 at
Elwood Public Library, East Northport, NY

Present

Randall Koster
Jacquelyn Flad
Susanne Lercher

Absent

Marla Grossman
Cheryl Gabrielli

Also present: Michael Squillante, Library Director, Elwood Public Library District; Lisa Diana, Account Clerk; and members of the Elwood community.

Call to Order

Mr. Koster called the meeting to order at 7:30 pm. with a quorum present. The Pledge of Allegiance was recited.

Approval of Minutes – July 20, 2005

There was a motion to approve the minutes as presented. (Lercher, Flad; unanimous)

Correspondence

None

Agenda

There was a motion to adopt the agenda. (Flad, Lercher; unanimous)

Financial Report

Mr. Squillante presented the financial reports and warrants.

There was a motion to approve payment of expenditures (Schedule 2) in the amount of \$24,090.98 from the General Fund. (Lercher, Flad; unanimous)

There was a motion to approve payment of expenditures (Schedule 3) in the amount of \$440.25 from the Director's Contingency Account. (Flad, Lercher; unanimous)

There was a motion to approve payment of expenditures (Schedule 4) in the amount of \$0.00 from the General Fund. (Lercher, Flad; unanimous)

There was a motion to approve payment of payroll expenditures (Schedule 5) in the amount of \$42,254.19. (Flad, Lercher; unanimous)

There was a motion to approve the Summary of Capital Projects Fund Banking Activity and Interfund Transfers through July 31, 2006. (Lercher, Flad; unanimous)

There was a motion to approve expenditures (Schedule 7) in the amount of \$0.00 from the Capital Projects Fund. (Flad, Lercher; unanimous)

There was a motion to approve the August 17, 2006 transfer from the General Fund to the Capital Projects Fund in the amount of \$8,333.34. (Flad, Lercher; unanimous)

Personnel Report

There was a motion to approve the personnel report as submitted by the Library Director. (Lercher, Flad; unanimous)

Statistical Summary

A report of circulation statistics was presented by the Director.

Staff Reports

Children's Services

Jackie Carone, Children's Services Librarian, prepared a monthly report for review.

Adult Reference

Belle Baxter, Adult Reference Librarian, prepared a monthly report for review.

Director's Report

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included: (1) Summer Reading Club (2) Property (3) Personnel (4) Administrative Activities (5) SCLS and the rest of the county

Committee Reports

None

Old Business

Adoption of Bylaws

There was a motion to approve the proposed changes to the Elwood Public Library Bylaws. (Lercher, Flad; unanimous)

Lease

The library's renewal of the lease is almost complete.

Community Input

The Director recommended a number of groups within the community who should be invited to send a representative to the Board's Residents' Committee on Library Facilities. There were also suggestions of other community residents who have expressed an interest in the library's future. The Director and the Board will prepare a letter of invitation and develop a succinct committee charge. The Director will inform the community of the Committee's creation in the September newsletter.

New Business

Audit

Our 2005-2006 audit has been completed and Mr. Al Coster will be asked to attend the next Board meeting to present the audit and answer any of the Board's questions regarding the procedure and findings.

Period for Public Expression

Members of the public asked several questions.

Other

The next Board meeting will be held on Monday, September 25, 2006, at 7:30 pm.

Executive Session

None

Adjourn

There being no further business, there was a motion to adjourn the meeting at 8:30 pm. (Flad, Lercher; unanimous)

Respectfully submitted,

Jacquelyn Flad
Secretary