

Approved

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held January 22, 2007 at
Elwood Public Library, East Northport, NY

Present

Randall Koster, President
Susanne Lercher, Vice-President
Marla Grossman, Finance Officer
Jacquelyn Flad, Secretary
Cheryl Gabrielli, Trustee

Also present: Michael Squillante, Library Director, Elwood Public Library District; Lisa Diana, Account Clerk; and members of the Elwood community.

Call to Order

Mr. Koster called the meeting to order at 7:32 pm. with a quorum present. The Pledge of Allegiance was recited.

Approval of Minutes – December 18, 2006

There was a motion to approve the minutes. (Lercher, Flad; unanimous)

Agenda

There was a motion to adopt the agenda. (Grossman, Gabrielli; unanimous)

Correspondence

None

Financial Report

The financial reports and warrants were presented.

There was a motion to approve payment of expenditures (Schedule 2) in the amount of \$15,368.24 from the General Fund. (Lercher, Grossman; unanimous)

There was a motion to approve payment of expenditures (Schedule 3) in the amount of \$0.00 from the Director's Contingency Account. (Flad, Gabrielli; unanimous)

There was a motion to approve payment of expenditures (Schedule 4) in the amount of \$12,034.53 from the General Fund. (Lercher, Grossman; unanimous)

There was a motion to approve payment of payroll expenditures (Schedule 5) in the amount of \$41,659.93. (Grossman, Gabrielli; unanimous)

There was a motion to approve payment of Capital Projects expenditures (Schedule 7) from the Capital Projects Fund in the amount of \$0.00. (Flad, Gabrielli; unanimous)

There was a motion to approve the transfer of \$8333.34 from the operating fund to the Capital Projects Fund. (Lercher, Grossman; unanimous)

Personnel Report

There was a motion to approve the personnel report as submitted by the Library Director. (Flad, Gabrielli; unanimous)

Statistical Summary

A report of circulation statistics was presented by the Director. A large increase over last December's data was noted.

Staff Reports

Children's Services

Jackie Narkiewicz, Children's Services Librarian, prepared a monthly report for review.

Adult Reference

Belle Baxter, Adult Reference Librarian, prepared a monthly report for review.
 Angela Alfano, Adult Reference Librarian, prepared a monthly report for review.

YA and Technical Services

Moira Flynn, Librarian, prepared a monthly report for review.

Director's Report

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included: (1) 2007-2008 Budget planning (2) Residents' Library Committee (3) Annual Vote.

Committee Reports

None

Old BusinessResidents' Library Committee

Mr. Koster reported that the first meeting of the Elwood Residents' Library Committee met on January 11, 2007. Sixteen community members, representing a broad range of community groups and organizations, attended the meeting. Mr. Koster explained that he made opening remarks asking the community for their input so that the Library could move ahead in the future with the support of the community. Mark Hissey was chosen to be the chair of the committee and members introduced themselves. Several issues were discussed, and the committee asked to be provided with information concerning libraries for discussion at the next meeting, on February 6, 2007.

New Business

There was a motion to approve the date of the annual budget vote and trustee election as April 18, 2007. (Lercher, Flad; unanimous)

There was a motion to approve the Notice of Special Meeting. (Gabrielli, Lercher; unanimous)

There was a motion to approve the Trustee Petition as presented. (Grossman, Gabrielli; unanimous)

There was a motion to approve Carlene Granieri as Clerk of the Vote. (Flad, Gabrielli; unanimous)

There was a motion to appoint Michael Squillante and Lisa Diana as Assistant Clerks of the Vote. (Lercher, Grossman; unanimous)

Period for Public Expression

There were no questions from the public.

Other

The next Board meeting will be held on Monday, February 26, 2007, at 7:30 pm.

Executive Session

None

Adjourn

There being no further business, there was a motion to adjourn the meeting at 8:02 pm. (Lercher, Flad; unanimous)

Respectfully submitted,

Jacquelyn Flad, Secretary