

Approved

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held February 26, 2007 at
Elwood Public Library, East Northport, NY

Present

Randall Koster, President
Susanne Lercher, Vice-President
Marla Grossman, Finance Officer
Jacquelyn Flad, Secretary
Cheryl Gabrielli, Trustee

Also present: Michael Squillante, Library Director, Elwood Public Library District; Lisa Diana, Account Clerk; and members of the Elwood community.

Call to Order

Mr. Koster called the meeting to order at 7:31 pm. with a quorum present. The Pledge of Allegiance was recited.

Approval of Minutes – January 22, 2007

There was a motion to approve the minutes. (Lercher, Flad; unanimous)

Agenda

There was a motion to adopt the agenda. (Gabrielli, Grossman; unanimous)

Correspondence

A letter was received from County Legislator Stern thanking the library for participating in the batteries for the troops drive.

Financial Report

The financial reports and warrants were presented.

There was a motion to approve payment of expenditures (Schedule 2) in the amount of \$13,323.44 from the General Fund. (Lercher, Flad; unanimous)

There was a motion to approve payment of expenditures (Schedule 3) in the amount of \$0.00 from the Director's Contingency Account. (Grossman, Flad; unanimous)

There was a motion to approve payment of expenditures (Schedule 4) in the amount of 6,320.57 from the General Fund. (Lercher, Grossman; unanimous)

There was a motion to approve payment of payroll expenditures (Schedule 5) in the amount of \$40,273.64. (Gabrielli, Lercher; unanimous)

There was a motion to approve payment of Capital Projects expenditures (Schedule 7) from the Capital Projects Fund in the amount of \$0.00. (Flad, Lercher; unanimous)

There was a motion to approve the transfer of \$8333.34 from the operating fund to the Capital Projects Fund. (Lercher, Flad; unanimous)

Personnel Report

There was a motion to approve the personnel report as submitted by the Library Director. (Lercher, Gabrielli; unanimous)

Statistical Summary

A report of circulation statistics was presented by the Director. Year over year increases in circulation continue.

Staff Reports

Children's Services

Jackie Narkiewicz, Children's Services Librarian, prepared a monthly report for review.

Adult Reference

Belle Baxter, Adult Reference Librarian, prepared a monthly report for review.
Angela Alfano, Adult Reference Librarian, prepared a monthly report for review.

YA and Technical Services

Moira Flynn, Librarian, prepared a monthly report for review.

Director's Report

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included: (1) 2007-2008 Budget (2) Residents' Library Committee (3) Personnel (4) Telephone service (5) Annual State Report.

Committee Reports

Budget Committee had received draft copy of the proposed budget.

Old Business

Residents' Library Committee

Mr. Koster reported that the Second meeting of the Elwood Residents' Library Committee met on February 6, 2007. Attendance was excellent. Kevin Verbese of SCLS gave a presentation about library trends. The next meeting of the committee will take place at the Hauppauge Public Library, so the committee can see how another new library has begun to address their own unique facility needs.

New Business

There was a motion to approve vote workers for the April 18, 2007 vote. (Flad, Gabrielli; unanimous)

There was a motion to approve the NYS Annual Report. (Lercher, Grossman; unanimous)

The proposed budget, which will not increase the amount to be raised by taxes, was discussed.

Period for Public Expression

A member of the public made a statement about the Residents' Library Committee.

Other

The next Board meeting will be held on Monday, March 26, 2007, at 7:30 pm.

Executive Session

None

Adjourn

There being no further business, there was a motion to adjourn the meeting at 8:06 pm. (Grossman, Gabrielli; unanimous)

Respectfully submitted,

Jacquelyn Flad, Secretary