

Approved

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held April 23, 2007 at
Elwood Public Library, East Northport, NY

Present

Randall Koster, President
Susanne Lercher, Vice-President
Marla Grossman, Finance Officer
Jacquelyn Flad, Secretary
Cheryl Gabrielli, Trustee

Also present: Michael Squillante, Library Director, Elwood Public Library District; Lisa Diana, Account Clerk; and members of the Elwood community.

Call to Order

Mr. Koster called the meeting to order at 7:31 pm. with a quorum present. The Pledge of Allegiance was recited.

Approval of Minutes – March 26, 2007

There was a motion to approve the minutes. (Lercher, Gabrielli; unanimous)

Agenda

There was a motion to adopt the agenda. (Flad, Grossman; unanimous)

Correspondence

A pamphlet titled “Statement on the Governance Role of a Trustee or Board Member”, sent to all library and library system trustees in the state, was received. It may also be viewed at www.nysl.nysed.gov/libdev/libs/index.htm

Financial Report

The financial reports and warrants were presented.

There was a motion to approve payment of expenditures (Schedule 2) in the amount of \$29,985.23 from the General Fund. (Lercher, Gabrielli; unanimous)

There was a motion to approve payment of expenditures (Schedule 3) in the amount of \$0.00 from the Director’s Contingency Account. (Grossman, Flad; unanimous)

There was a motion to approve payment of expenditures (Schedule 4) in the amount of \$8,896.50 from the General Fund. (Lercher, Grossman; unanimous)

There was a motion to approve payment of payroll expenditures (Schedule 5) in the amount of \$65,042.33. (Grossman, Gabrielli; unanimous)

There was a motion to approve payment of Capital Projects expenditures (Schedule 7) from the Capital Projects Fund in the amount of \$0.00. (Lercher, Flad; unanimous)

There was a motion to approve the transfer of \$8333.34 from the operating fund to the Capital Projects Fund. (Flad, Gabrielli; unanimous)

Personnel Report

There was a motion to approve the personnel report as submitted by the Library Director. (Lercher, Gabrielli; unanimous)

Statistical Summary

Statistics were unavailable, they will be presented next month.

Staff Reports

Children’s Services

Jackie Narkiewicz, Children’s Services Librarian, prepared a monthly report for review.

Adult Reference

Belle Baxter, Adult Reference Librarian, prepared a monthly report for review.
Angela Alfano, Adult Reference Librarian, prepared a monthly report for review.

YA and Technical Services

No report was available.

Director's Report

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included: (1) Budget Vote and Trustee Election (2) Personnel (3) Legislative Breakfast.

Committee Reports

None.

Old Business

Residents' Library Committee

Mr. Koster reported that the fourth meeting on the Resident's Library Committee took place on April 10. A community survey was the major topic.

New Business

Financial Accountability Training

SCLS will be sponsoring Financial Accountability Workshops during the month of June. Trustees will sign up for the date and time of their choice.

Long Island Library Conference

There was a motion to approve the attendance of Angela Alfano, Jacqueline Narkowicz and Michael Squillante at the Long Island Library Conference of Thursday, May 3, 2007, at a total cost not to exceed \$120.00.

Period for Public Expression

Members of the public voiced their opinions. The Director will attempt to find out if other libraries use volunteers for regularly staffed positions.

Other

The next Board meeting will be held on Thursday, May 24, 2007, at 7:30 pm.

Executive Session

None

Adjourn

There being no further business, there was a motion to adjourn the meeting at 8:05pm.
(Grossman, Gabrielli; unanimous)

Respectfully submitted,

Jacquelyn Flad, Secretary