

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**  
**of the**  
**ELWOOD PUBLIC LIBRARY DISTRICT**  
**held March 13, 2008 at**  
**Elwood Public Library, East Northport, NY**

**Present**

Susanne Lercher, Vice-President  
Marla Grossman, Finance Officer  
Jacquelyn Flad, Secretary  
Cheryl Gabrielli, Trustee

**Absent**

Randall Koster, President

**Also present:** Michael Squillante, Library Director, Elwood Public Library District; Lisa Diana, Account Clerk, and two members of the Elwood community.

**Call to Order**

Ms. Lercher called the meeting to order at 7:30 p.m. with a quorum present. The Pledge of Allegiance was recited.

**Approval of Minutes – January 17, 2008**

Ms. Lercher's name was incorrectly recorded as calling the meeting to order in the January minutes. It was actually Mr. Koster who called the meeting to order. There was a motion to approve the minutes as corrected. (Lercher, Flad; unanimous)

**Agenda**

There was a motion to adopt the agenda with the correction under section XIV, subpart A, that next month's board meeting date is April 17, 2008, at 7:30 p.m. (Gabrielli, Flad; unanimous)

**Correspondence**

None.

**Financial Report**

The financial reports and warrants were presented.

There was a motion to approve payment of expenditures (Schedule 2) in the amount of \$35,210.26 from the General Fund. (Grossman, Flad; unanimous)

There was a motion to approve payment of expenditures (Schedule 3) in the amount of \$0.00 from the Director's Contingency Account. (Gabrielli, Flad; unanimous)

There was a motion to approve payment of expenditures (Schedule 4) in the amount of \$6,232.49 from the General Fund. (Grossman, Gabrielli; unanimous)

There was a motion to approve payment of payroll expenditures (Schedule 5) in the amount of \$69,080.25. (Gabrielli, Grossman; unanimous)

There was a motion to approve payment of Capital Projects expenditures (Schedule 7) from the Capital Projects Fund in the amount of \$0.00. (Lercher, Grossman; unanimous)

There was a motion to approve an interfund transfer in the amount of \$8,333.34 from the General Fund to the Capital Projects Fund. (Grossman, Flad; unanimous)

**Personnel Report**

There was a motion to approve the personnel report as submitted by the Library Director. (Grossman, Flad; unanimous)

**Statistical Summary**

A report of circulation statistics was presented by the Director. Circulation has continued its year over year increase.

**Staff Reports**

**Children's Services**

Jessica Toner, Children's Services Librarian, prepared a monthly report for review.

**Adult Reference**

Belle Baxter, Adult Reference Librarian, prepared a monthly report for review.

Angela Alfano, Adult Reference Librarian, prepared a monthly report for review.

**YA and Technical Services**

Eileen Murphy, Librarian, prepared a monthly report for review.

**Director's Report**

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included (1) Budget (2) SCLS Trustee (3) Property (4) Administrative activities.

**Committee Reports**

The Budget committee has discussed the proposed budget and recommends its approval.

**Old Business**

None

**New Business**

**2008-2009 Proposed Budget**

There was a motion to approve the 2008-2009 Proposed Budget, which includes a 5% increase in the amount to be raised by taxation.

**Period for Public Expression**

Several comments were offered by a community member.

**Other**

The next Board meeting will be held on Thursday, April 17<sup>th</sup>, 2008, at 7:30 pm.

**Executive Session**

None.

**Adjourn**

There being no further business, there was a motion to adjourn the meeting at 8:07 pm. (Grossman, Flad; unanimous)

*Respectfully submitted,*

*Jacquelyn Flad, Secretary*