

Approved

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held December 19, 2008 at
Elwood Public Library, East Northport, NY

Present

Susanne Lercher, President
Marla Grossman, Vice-President
Randall Koster, Finance Officer
Cheryl Gabrielli, Secretary

Absent

Jacquelyn Flad, Trustee

Also present: Michael Squillante, Library Director, Elwood Public Library District; Lisa Diana, Account Clerk.

Call to Order

Ms. Lercher called the meeting to order at 5:07 pm. with a quorum present. The Pledge of Allegiance was recited.

Approval of Minutes – November 20, 2008

There was a motion to approve the minutes. (Koster, Grossman; unanimous)

Agenda

There was a motion to adopt the agenda. (Grossman, Koster; unanimous)

Correspondence

None.

Financial Report

The November financial report was presented.

The Warrants were presented:

There was a motion to approve payment of expenditures (Schedule 2) in the amount of \$62,154.98 from the General Fund. (Grossman, Gabrielli; unanimous)

There was a motion to approve payment of expenditures (Schedule 3) in the amount of \$456.82 from the Director's Contingency Account. (Koster, Grossman; unanimous)

There was a motion to approve payment of expenditures (Schedule 4) in the amount of \$9,171.04 from the General Fund. (Grossman, Koster; unanimous)

There was a motion to approve payment of payroll expenditures (Schedule 5) in the amount of \$48,108.98. (Grossman, Gabrielli; unanimous)

There was a motion to approve payment of Capital Projects expenditures (Schedule 7) from the Capital Projects Fund in the amount of \$37,374.48. (Koster, Gabrielli; unanimous)

Personnel Report

There was a motion to approve the Personnel report. (Gabrielli, Grossman; unanimous)

Statistical Summary

Circulation statistics were presented by the Director.

Staff Reports

Children's Services

Jessica Toner, Children's Librarian, prepared a monthly report for review.

Adult Reference

Belle Baxter, Adult Reference Librarian, prepared a monthly report for review.

YA and Technical Services

Eileen Murphy, YA and Technical Services Librarian, prepared a monthly report for review.

Accounting

Lisa Diana, Account Clerk, prepared a monthly report for review.

Director's Report

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included: (1) 1941 Jericho Turnpike (2) Personnel (3) Legislative/State Budget Activities (4) Staff Recognition Dinner.

Committee Reports

None.

Old Business

1941 Jericho Turnpike

Mr. Squillante updated the Board on the current status of 1941 Jericho Turnpike.

New Business

None.

Period for Public Expression

None.

Other

The Board reviewed the Bylaws.

The next Board meeting will be held on Thursday, January 15, at 7:30 pm.

Executive Session

None.

Adjourn

There being no further business, there was a motion to adjourn the meeting at 6:11pm.
(Grossman, Koster; unanimous)

Respectfully submitted,

Cheryl Gabrielli, Secretary