

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**  
**of the**  
**ELWOOD PUBLIC LIBRARY DISTRICT**  
**held February 12, 2009 at**  
**Elwood Public Library, East Northport, NY**

**Present**

Susanne Lercher, President  
Marla Grossman, Vice-President  
Randall Koster, Finance Officer  
Cheryl Gabrielli, Secretary

**Absent**

Jacquelyn Flad, Trustee

**Also present:** Michael Squillante, Library Director, Elwood Public Library District; Lisa Diana, Account Clerk., Judith Clarke, and a member of the Elwood community.

**Call to Order**

Ms. Lercher called the meeting to order at 7:37 pm. with a quorum present. The Pledge of Allegiance was recited.

**Approval of Minutes – January 16, 2009**

There was a motion to approve the minutes. (Gabrielli, Koster; unanimous)

**Agenda**

There was a motion to adopt the agenda. (Koster, Gabrielli; unanimous)

**Correspondence**

None.

**Financial Report**

The November financial report was presented.

The Warrants were presented:

There was a motion to approve payment of expenditures (Schedule 2) in the amount of \$33,531.37 from the General Fund. (Gabrielli, Koster; unanimous)

There was a motion to approve payment of expenditures (Schedule 3) in the amount of \$0.00 from the Director's Contingency Account. (Koster, Gabrielli; unanimous)

There was a motion to approve payment of expenditures (Schedule 4) in the amount of \$27,675.52 from the General Fund. (Gabrielli, Koster; unanimous)

There was a motion to approve payment of payroll expenditures (Schedule 5) in the amount of \$69,963.25. (Koster, Gabrielli; unanimous)

There was a motion to approve payment of Capital Projects expenditures (Schedule 7) from the Capital Projects Fund in the amount of \$44,421.86. (Gabrielli, Koster; unanimous)

**Personnel Report**

There was a motion to approve the Personnel report. (Gabrielli, Koster; unanimous)

**Statistical Summary**

Circulation statistics were presented by the Director.

**Staff Reports**

**Children's Services**

Jessica Toner, Children's Librarian, prepared a monthly report for review.

Adult Reference

Belle Baxter, Adult Reference Librarian, prepared a monthly report for review.

YA and Technical Services

Eileen Murphy, YA and Technical Services Librarian, prepared a monthly report for review.

Accounting

Lisa Diana, Account Clerk, prepared a monthly report for review.

Director's Report

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included: (1) 3027 Jericho Turnpike (2) 1941 Jericho Turnpike (3) Personnel (4) 2009-2010 Budget (5) Legislative/State Budget Activities (6) Huntington Public Library.

**Committee Reports**

Mr. Koster reported on the preparations of the 2009-2010 operating budget, and the challenge of preparing a budget without a expense history in our new location. Mr. Koster will be recommending a budget with little or no tax increase in light of our relatively healthy surplus and the current economic climate.

**Old Business**

1941 Jericho Turnpike

Mr. Squillante updated the Board on the current status of 1941 Jericho Turnpike.

**New Business**

Approval of Vote workers

There was a motion to approve the roster of workers for the Budget Vote on April 14, 2009. (Gabrielli, Koster; unanimous)

State Report

There was a motion to accept and submit the New York State Report. (Gabrielli, Koster; unanimous)

Trustee Vacancy

There was a motion to appoint Judith Clarke to serve the remaining portion of Jacquelyn Flad's term of office of Trustee. (Gabrielli, Koster; unanimous)

Period for Public Expression

A member of the audience gave compliments about the Library to the Board.

**Other**

The next Board meeting will be held on Thursday, March 19, at 7:30 pm.

**Executive Session**

None.

**Adjourn**

There being no further business, there was a motion to adjourn the meeting at 5:34pm. (Gabrielli, Clarke; unanimous)

*Respectfully submitted,*

Cheryl Gabrielli, Secretary