

Approved

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held April 16, 2009 at
Elwood Public Library, East Northport, NY

Present

Susanne Lercher, President
Marla Grossman, Vice President
Cheryl Gabrielli, Secretary
Judith Clarke, Trustee

Absent

Randall Koster, Finance Officer

Also present: Michael Squillante, Library Director, Elwood Public Library District; Lisa Diana, Account Clerk., and a member of the Elwood staff.

Call to Order

Ms. Lercher called the meeting to order at 7:30 pm. with a quorum present. The Pledge of Allegiance was recited.

Approval of Minutes – March 19, 2009

There was a motion to approve the minutes. (Gabrielli, Clarke; unanimous)

Agenda

There was a motion to adopt the agenda. (Grossman, Clarke; unanimous)

Correspondence

None.

Financial Report

The March financial report was presented.

The Warrants were presented:

There was a motion to approve payment of expenditures (Schedule 2) in the amount of \$50,311.51 from the General Fund. (Grossman, Clarke; unanimous)

There was a motion to approve payment of expenditures (Schedule 3) in the amount of \$600.00 from the Director's Contingency Account. (Gabrielli, Grossman; unanimous)

There was a motion to approve payment of expenditures (Schedule 4) in the amount of \$1,181.00 from the General Fund. (Clarke, Gabrielli; unanimous)

There was a motion to approve payment of payroll expenditures (Schedule 5) in the amount of \$50,667.28. (Clarke, Grossman; unanimous)

There was a motion to approve payment of Capital Projects expenditures (Schedule 7) from the Capital Projects Fund in the amount of \$183,219.30. (Clarke, Grossman; unanimous)

Personnel Report

There was a motion to approve the Personnel report. (Gabrielli, Clarke; unanimous)

Statistical Summary

Circulation statistics were presented by the Director.

Staff Reports

Children's Services

Jessica Toner, Children's Librarian, prepared a monthly report for review.

Adult Reference

Belle Baxter, Adult Reference Librarian, prepared a monthly report for review.

YA and Technical Services

Eileen Murphy, YA and Technical Services Librarian, prepared a monthly report for review.

Accounting

Lisa Diana, Account Clerk, prepared a monthly report for review.

Director's Report

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included: (1) 1929 Jericho Turnpike (2) Personnel (3) 2009-2010 Budget (4)Public Comments (5) The future.

Committee Reports

None

Old Business

1929 Jericho Turnpike

Mr. Squillante updated the Board on the Library's move and the status of the major facilities issues.

New Business

Long Island Library Conference

There was a motion to approve the attendance of Michael Squillante and Jessica Toner at the 2009 Long Island Library Conference at a total cost not to exceed \$125.00. (Gabrielli, Grossman; unanimous)

Open House

An "open house" will be held on May 3, 2009, from 1pm to 4pm.

Period for Public Expression

No comments

Other

The next Board meeting will be held on Thursday, May 21, at 7:30 pm, at the new location at 1929 Jericho Turnpike.

Executive Session

None.

Adjourn

There being no further business, there was a motion to adjourn the meeting at 8:13pm. (Gabrielli, Grossman; unanimous)

Respectfully submitted,

Cheryl Gabrielli, Secretary