

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held October 15, 2009 at
Elwood Public Library, East Northport, NY**

Present

Marla Grossman, President
Cheryl Gabrielli, Finance Officer
Judith Clarke, Trustee

Absent

Randall Koster, Vice-President
Susanne Lercher, Secretary

Also present: Michael Squillante, Library Director, Elwood Public Library District, Lisa Diana, Business Manager.

Call to Order

Ms. Grossman called the meeting to order at 7:41 pm. with a quorum present. The Pledge of Allegiance was recited.

Approval of Minutes – September 17, 2009

There was a motion to approve the minutes. (Gabrielli, Clarke; unanimous)

Agenda

There was a motion to adopt the agenda. (Clarke, Gabrielli; unanimous)

Correspondence

None.

Financial Report

The financial statements for September were presented.

There was a motion to approve payment of expenditures (Schedule 2) in the amount of \$63,758.69 from the General Fund. (Gabrielli, Clarke; unanimous)

There was a motion to approve payment of expenditures (Schedule 3) in the amount of \$0.00 from the Director's Contingency Account. (Clarke, Gabrielli; unanimous)

There was a motion to approve payment of July expenditures (Schedule 4) in the amount of \$0.00 from the General Fund. (Gabrielli, Clarke; unanimous)

There was a motion to approve payment of payroll expenditures (Schedule 5) in the amount of \$49,803.63. (Clarke, Gabrielli; unanimous)

There was a motion to approve payment of Capital Projects expenditures (Schedule 7) from the Capital Projects Fund in the amount of \$27,177.70. (Gabrielli, Clarke; unanimous)

Personnel Report

There was a motion to approve the personnel report.
(Gabrielli, Clarke; unanimous)

Statistical Summary

Circulation statistics for September were presented by the Director. The sizable increases seen since the new facility opened continue. Mr. Story also included reports on adult programming attendance.

Staff Reports

Children's Services

Jessica Toner, Children's Librarian, prepared monthly reports for review.

Adult Reference

Belle Baxter, Adult Reference Librarian, prepared monthly reports for review.

YA and Technical Services

Eileen Murphy, YA and Technical Services Librarian, prepared a report covering the months of July and August for review.

Accounting

Lisa Diana, Account Clerk, prepared a report covering the months of July and August for review.

Director's Report

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included: (1) Facility (2) Personnel (3) Audit (4) Library Counsel (5) SCLS

Committee Reports

None.

Old Business

Annual Audit

There was a motion to table action on the audit. (Clarke, Gabrielli; unanimous)

New Business

CCTV System

There was a motion to approve the purchase and installation of a CCTV system for the Elwood Public Library at a cost not to exceed \$7000.00. (Gabrielli, Clarke; unanimous)

SCLS

The Annual Trustee Workshop will be held on November 4th, 2009 at SCLS.

GASB 45

Ms. Diana discussed some of the considerations regarding GASB 45.

Other

The next Board meeting will be held on Thursday, November 19, 2009.

Executive Session

None.

Adjourn

There being no further business, there was a motion to adjourn the meeting at 8:48pm. (Gabrielli, Clarke; unanimous)

Respectfully submitted,

Judith Clarke, Trustee