

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held June 16, 2011 at
Elwood Public Library, East Northport, NY**

Present

Cheryl Gabrielli, Vice-President
Susanne Lercher, Finance Officer
Marla Band, Trustee

Absent

Randall Koster, President
Judith Clarke, Secretary

Also present: Michael Squillante, Library Director and Lisa Diana, Business Manager, Elwood Public Library.

Call to Order

Ms. Gabrielli called the meeting to order at 7:30 pm. with a quorum present. The Pledge of Allegiance was recited.

Approval of Minutes – May 19, 2011

There was a motion to approve the minutes. (Lercher; Band; unanimous)

Agenda

There was a motion to adopt the agenda. (Band, Lercher; unanimous)

Correspondence

None.

Financial Report

The financial statements for May 2011 were presented.

There was a motion to approve payment of expenditures (Schedule 2) in the amount of \$75,424.18 from the General Fund. (Lercher, Band; unanimous)

There was a motion to approve payment of payroll expenditures (Schedule 5) in the amount of \$51,484.75. (Band, Lercher; unanimous)

Personnel Report

There was a motion to approve the Personnel Report. (Lercher, Band; unanimous)

Staff Reports

Children's Services

Jessica Toner, Children's Librarian, prepared a report for review.

Adult Reference

Belle Baxter, Adult Reference Librarian, prepared a report for review.

Circulation Statistics and Adult Programs

Andrew Story, Adult Reference Librarian, prepared a report for review.

YA and Technical Services

Eileen Murphy, YA and Technical Services Librarian, prepared a report for review.

Accounting

Lisa Diana, Business Manager, prepared a report for review.

Director's Report

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included: (1) Board meeting calendar (2) Summer Reading Clubs (3) Tax Cap Legislation.

Committee Reports

None.

Old Business

None

New Business

Proposed 2011-2012 Meeting Dates

There was a motion to approve the 2011-2012 Board Meeting dates as presented. (Lercher, Band; unanimous)

Audit Engagement

There was a motion to approve the engagement of Balsessari and Coster, LLP, for a financial audit of the Elwood Public Library for the 2010-1011 Fiscal Year. (Lercher, Band; unanimous)

Period for Public Expression

None.

Other

The next Board meeting will be held on Thursday, June 21, 2011, at 7:30pm.

Adjournment

There being no further business, there was a motion to adjourn the meeting at 8:09 pm. (Band, Lercher; unanimous)

Respectfully submitted,

Marla Band, Trustee.