

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held May 20, 2010 at
Elwood Public Library, East Northport, NY**

Present

Marla Grossman, President
Cheryl Gabrielli, Finance Officer
Susanne Lercher, Secretary
Judith Clarke, Trustee

Absent

Randall Koster, Vice-President

Also present: Michael Squillante, Library Director, Elwood Public Library District, Lisa Diana, Business Manager, and a member of the Elwood community.

Call to Order

Ms. Grossman called the meeting to order at 7:31 pm. with a quorum present. The Pledge of Allegiance was recited.

Approval of Minutes – April 15, 2010

There was a motion to approve the minutes. (Gabrielli, Clarke; unanimous)

Agenda

There was a motion to adopt the agenda. (Clarke, Gabrielli; unanimous)

Correspondence

A letter from Greenlawn Water District was read regarding property at their Harley Avenue well site. The Director will schedule a meeting to find out more information.

Financial Report

The financial statements were presented.

There was a motion to approve payment of expenditures (Schedule 2) in the amount of \$55,191.88 from the General Fund. (Gabrielli, Lercher; unanimous)

There was a motion to approve payment of expenditures (Schedule 3) in the amount of \$0.00 from the Director's Contingency Account. (Clarke, Gabrielli; unanimous)

There was a motion to approve payment of expenditures (Schedule 4) in the amount of \$0.00 from the General Fund. (Lercher, Clarke; unanimous)

There was a motion to approve payment of payroll expenditures (Schedule 5) in the amount of \$52,798.59 (Gabrielli, Lercher; unanimous)

There was a motion to approve payment of Capital Projects expenditures (Schedule 7) from the Capital Projects Fund in the amount of \$0.00. (Clarke, Gabrielli; unanimous)

Personnel Report

There were no changes.

Staff Reports

Children's Services

Jessica Toner, Children's Librarian, prepared a report for review.

Adult Reference

Belle Baxter, Adult Reference Librarian, prepared a report for review.

Circulation Statistics and Adult Programs

Andrew Story, Adult Reference Librarian, prepared a report for review.

Accounting

Lisa Diana, Business Manager, prepared a report for review.

Director's Report

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included: (1) Facility (2) Website (3) Evaluations.

Committee Reports

None.

Old Business

Quilt.

The Harley Avenue quilt has been hung.

New Business

Non-District Resident Circulation Policy

There was a motion to adopt the Non-District Resident Circulation Policy as presented. (Gabielli, Lercher; unanimous)

Audit engagement

There was a motion to retain the services of Baldesarri and Coster, LLP to perform the 2009-2010 audit. (Gabielli, Clarke; unanimous)

2010-2011 Calendar

The Director presented a proposed 2010-2011 meeting calendar to be considered at the June Board meeting..

Period for Public Expression

There was a question about an iPhone app for the library's catalog.

Other

The next Board meeting will be held on June 17, 2010, 7:30pm.

Executive Session

None.

Adjourn

There being no further business, there was a motion to adjourn the meeting at 8:15 pm.
(Clarke, Gabrielli; unanimous)

Respectfully submitted,

Judith Clarke, Trustee