

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held June 17, 2010 at
Elwood Public Library, East Northport, NY**

Present

Marla Grossman, President
Randall Koster, Vice-President
Cheryl Gabrielli, Finance Officer
Susanne Lercher, Secretary

Absent

Judith Clarke, Trustee

Also present: Michael Squillante, Library Director, Elwood Public Library District, Lisa Diana, Business Manager, and three members of the Elwood community.

Call to Order

Ms. Grossman called the meeting to order at 7:30 pm. with a quorum present. The Pledge of Allegiance was recited.

Approval of Minutes – May 20, 2010

There was a motion to approve the minutes. (Lercher, Koster; unanimous)

Agenda

There was a motion to adopt the agenda. (Lercher, Koster; unanimous)

Correspondence

None.

Financial Report

The financial statements were presented.

There was a motion to approve payment of expenditures (Schedule 2) in the amount of \$73,912.20 from the General Fund. (Lercher, Gabrielli; unanimous)

There was a motion to approve payment of expenditures (Schedule 3) in the amount of \$0.00 from the Director's Contingency Account. (Koster, Gabrielli; unanimous)

There was a motion to approve payment of expenditures (Schedule 4) in the amount of \$0.00 from the General Fund. (Lercher, Koster; unanimous)

There was a motion to approve payment of payroll expenditures (Schedule 5) in the amount of \$52,275.07 (Gabrielli, Lercher; unanimous)

There was a motion to approve payment of Capital Projects expenditures (Schedule 7) from the Capital Projects Fund in the amount of \$0.00. (Gabrielli, Lercher; unanimous)

Personnel Report

There was a motion to table the personnel report. (Koster, Lercher; unanimous)

Staff Reports

Children's Services

Jessica Toner, Children's Librarian, prepared a report for review.

Adult Reference

Belle Baxter, Adult Reference Librarian, prepared a report for review.

Circulation Statistics and Adult Programs

Andrew Story, Adult Reference Librarian, prepared a report for review.

YA and Technical Services

Eileen Murphy, YA and Technical Services Librarian, prepared a report for review.

Accounting

Lisa Diana, Business Manager, prepared a report for review.

Director's Report

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included: (1) Facility (2) Website (3) Personnel (4) Evaluations (5) Reorganization meeting (6) The passing of a great patron.

Committee Reports

None.

Old Business

None.

New Business

2010-2011 Calendar

There was a motion to approve the 2010-2011 meeting calendar as amended. (Lercher, Gabrielli; unanimous)

Advance Seminar in Library Administration

There was a motion to approve Michael Squillante's registration in the Advanced Seminar in Library Administration at a cost not to exceed \$600.00 (Gabrielli, Lercher; unanimous)

Period for Public Expression

The Board addressed a comment from the public.

Other

The next Board meeting will be held on Thursday, July 16, 2010, 7:30pm.

Executive Session

At 8:14pm there was a motion to move into Executive Session to discuss personnel matters regarding several individual employees. (Koster, Gabrielli; unanimous)

At 8:25pm the Board exited Executive Session. There was a motion to approve the previously tabled Personnel Report. (Gabrielli, Lercher; unanimous)

Adjourn

There being no further business, there was a motion to adjourn the meeting at 8:26 pm. (Koster, Lercher; unanimous)

Respectfully submitted,

Susanne Lercher, Secretary