

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
ELWOOD PUBLIC LIBRARY DISTRICT
held January 21, 2010 at
Elwood Public Library, East Northport, NY**

Present

Marla Grossman, President
Randall Koster, Vice-President
Cheryl Gabrielli, Finance Officer
Susanne Lercher, Secretary

Absent

Judith Clarke, Trustee

Also present: Michael Squillante, Library Director, Elwood Public Library District, Lisa Diana, Business Manager, and two members of the Elwood Community

Call to Order

Ms. Grossman called the meeting to order at 7:32 pm. with a quorum present. The Pledge of Allegiance was recited.

Approval of Minutes – November 19, 2009

There was a motion to approve the minutes. (Lercher, Koster; unanimous)

Agenda

There was a motion to adopt the agenda. (Gabrielli, Lercher; unanimous)

Correspondence

None.

Financial Report

The financial statements for November 2009 were presented.

There was a motion to approve payment of November 2009 expenditures (Schedule 2) in the amount of \$113,370.32 from the General Fund. (Lercher, Gabrielli; unanimous)

There was a motion to approve payment of November 2009 expenditures (Schedule 3) in the amount of \$0.00 from the Director's Contingency Account. (Gabrielli, Lercher; unanimous)

There was a motion to approve payment of November 2009 expenditures (Schedule 4) in the amount of \$0.00 from the General Fund. (Koster, Gabrielli; unanimous)

There was a motion to approve payment of November 2009 payroll expenditures (Schedule 5) in the amount of \$53,026.87(Lercher, Gabrielli; unanimous)

There was a motion to approve payment of November 2009 Capital Projects expenditures (Schedule 7) from the Capital Projects Fund in the amount of \$0.00. (Koster, Lercher; unanimous)

The financial statements for December 2009 were presented.

There was a motion to approve payment of December 2009 expenditures (Schedule 2) in the amount of \$52,569.53 from the General Fund. (Lercher, Gabrielli; unanimous)

There was a motion to approve payment of December 2009 expenditures (Schedule 3) in the amount of \$0.00 from the Director's Contingency Account. (Koster, Lercher; unanimous)

There was a motion to approve payment of December 2009 expenditures (Schedule 4) in the amount of \$0.00 from the General Fund. (Lecher, Koster; unanimous)

There was a motion to approve payment of December 2009 payroll expenditures (Schedule 5) in the amount of \$78,532.01(Lercher, Koster; unanimous)

There was a motion to approve payment of December 2009 Capital Projects expenditures (Schedule 7) from the Capital Projects Fund in the amount of \$0.00. (Gabrielli, Lercher; unanimous)

Personnel Report

There was a motion to approve the personnel report.
(Lercher, Gabrielli; unanimous)

Staff Reports

Children's Services

Deborah Steedle, Children's Librarian, prepared a report of November and December Children's programming statistics for review.

Adult Reference

Belle Baxter, Adult Reference Librarian, prepared two monthly reports for review.

Circulation Statistics and Adult Programs

Andrew Story, Adult Reference Librarian, prepared a report covering November and December for review.

YA and Technical Services

Eileen Murphy, YA and Technical Services Librarian, prepared tow monthly reports for review.

Director's Report

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included: (1) Facility (2) Personnel (3) Year end issues.

Committee Reports

None.

Old Business

GASB45/Health Insurance for Retirees

There was a motion to approve the revised Health Insurance for Retirees. (Gabrielli, Lercher; unanimous)

New Business

Approval of Vote Date

There was a motion to set the date of the 2010-2011 Elwood Public Library Budget Vote and Trustee Election as Tuesday, April 13, 2010. (Lercher, Koster; unanimous)

Approval of Notice of Special Election

There was a motion to approve the Notice of Special Election (Gabrielli, Koster; unanimous)

Approval of Trustee Petition

There was a motion to approve the Trustee Petition (Lercher, Gabrielli; unanimous)

Appointment of Clerk of the Vote

There was a motion to appoint Carlene Granieri as Clerk of the Vote. (Lercher, Koster; unanimous)

Appointment of Assistant Clerks of the Vote

There was a motion to appoint Michael Squillante and Lisa Diana as Assistant Clerks of the Vote. (Gabrielli, Lercher; unanimous)

Period for Public Expression

A member of the public asked a question about programming for Seniors.

Other

The next Board meeting will be held on Thursday, February 11, 2010, 7:30pm.

Executive Session

None.

Adjourn

There being no further business, there was a motion to adjourn the meeting at 8:31pm. (Gabrielli, Lercher; unanimous)

Respectfully submitted,

Susanne Lercher, Secretary