

Approved

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
of the  
ELWOOD PUBLIC LIBRARY DISTRICT  
held March 18, 2010 at  
Elwood Public Library, East Northport, NY**

**Present**

Marla Grossman, President  
Randall Koster, Vice-President  
Cheryl Gabrielli, Finance Officer  
Susanne Lercher, Secretary  
Judith Clarke, Trustee

**Also present:** Michael Squillante, Library Director, Elwood Public Library District, Lisa Diana, Business Manager, and four members of the public.

**Call to Order**

Ms. Grossman called the meeting to order at 7:30 pm. with a quorum present. The Pledge of Allegiance was recited.

**Approval of Minutes – February 11, 2010**

There was a motion to approve the minutes. (Lercher, Clarke; unanimous)

**Agenda**

There was a motion to adopt the agenda. (Koster, Lercher; unanimous)

**Correspondence**

None.

**Financial Report**

The financial statements were presented.

There was a motion to approve payment of expenditures (Schedule 2) in the amount of \$72608.61 from the General Fund. (Gabrielli, Lercher; unanimous)

There was a motion to approve payment of expenditures (Schedule 3) in the amount of \$0.00 from the Director's Contingency Account. (Clarke, Koster; unanimous)

There was a motion to approve payment of expenditures (Schedule 4) in the amount of \$0.00 from the General Fund. (Lercher, Gabrielli; unanimous)

There was a motion to approve payment of payroll expenditures (Schedule 5) in the amount of \$52,858.86 (Clarke, Koster; unanimous)

There was a motion to approve payment of Capital Projects expenditures (Schedule 7) from the Capital Projects Fund in the amount of \$0.00. (Lercher, Clarke; unanimous)

**Personnel Report**

There were no changes.

**Staff Reports**

Children's Services

Deborah Steedle, Children's Librarian, prepared a report of Children's programming statistics for review.

Adult Reference

Belle Baxter, Adult Reference Librarian, prepared a report for review.

Circulation Statistics and Adult Programs

Andrew Story, Adult Reference Librarian, prepared a report for review.

YA and Technical Services

Eileen Murphy, YA and Technical Services Librarian, prepared a report for review.

Accounting

Lisa Diana, Business Manager, prepared a report for review.

Director's Report

Michael Squillante presented his report to the Elwood Public Library District Board. Topics discussed included: (1) Facility (2) Budget Vote and Trustee Election.

**Committee Reports**

None.

**Old Business**

None.

**New Business**

2010-2011 Proposed Budget

There was a motion to approve the 2010-2011 Proposed Budget in the amount of \$1,515,403.86, which includes the amount of 1,357,225.47 to be raised by taxation. (Gabielli, Lercher; unanimous)

State Report

There was a motion to accept the 2009 New York State Annual Report as presented. (Koster, Clarke; unanimous)

Technology Plan

There was a motion to approve the Technology plan for E-rate years 2010-11, 2011-2012, 2012-2013 as presented. (Lercher, Gabielli; unanimous)

Conference Attendance request

There was a motion to approve the attendance of Michael Squillante, Deborah Steedle, Drew Story, and James Clemens at the Long Island Library Conference on Thursday, May 6<sup>th</sup>, 2010, at a total cost not to exceed \$250.00. (Koster, Lercher; unanimous)

Approval of Vote Workers

There was a motion to approve personnel for the Annual Budget Vote and Trustee Election to be held April 13, 2010 at the Elwood Public Library as presented. (Lercher, Clarke; unanimous)

**Period for Public Expression**

None.

**Other**

The next Board meeting will be held on Thursday, April 15, 2010, 7:30pm.

**Executive Session**

None.

**Adjourn**

There being no further business, there was a motion to adjourn the meeting at 8:09 pm.  
(Koster, Clarke; unanimous)

*Respectfully submitted,*

Susanne Lercher, Secretary